



**CITY OF REDDING**

777 CYPRESS AVENUE, REDDING, CA 96001

P.O. Box 496071, REDDING, CA 96049-6071

**POLICE DEPARTMENT**

ROGER L. MOORE CHIEF OF POLICE

530.225.4200

530.225.4553 FAX

MuckRock News

DEPT MR 68975

411A Highland Ave

Somerville, MA 02144-2516

March 14, 2019

To Whom It May Concern:

Please find enclosed a CD-ROM that contains a copy of Redding Police Department's policy manual as requested.

Thank you,

Suzan Jantz

Redding Police Services Manager

Redding Police Department

777 Cypress Avenue

Redding, CA 96001

(530) 225-4200



Redding Police Department  
Chief Roger Moore  
Location: 444 Redding PD Services

Receipt: 92800  
Fcn: 290283  
Issued: 03/14/2019

BY \_\_\_\_\_ 707

NAME: MUCK ROCK FOUNDATION  
PRA REQ

Pay by CHECK/2178

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
RPT	Reports/Admin Fees	5.00
TOTAL PAID:		5.00

----- C U S T O M E R C O P Y -----



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**Check Enclosed for \$5.00**

City of Redding Police Department  
PRA Office  
777 Cypress Ave  
Redding, CA 96001

March 11, 2019

This is a follow up to a previous request:

-- To Whom It May Concern:

Please find enclosed a check for \$5.00 to satisfy the fee associated with the attached public records request.

Thank you.

Filed via MuckRock.com  
E-mail (Preferred): 68975-06017072@requests.muckrock.com

For mailed responses, please address (see note):

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On March 7, 2019:  
Good morning,

Just a reminder that the records described in the attached request have been compiled and copied to a CD-ROM for release to you.

If you are still interested in these records, please let me know, and we will get the CD sent out to you via US Mail. The total charge is \$5, and a check or money order can be addressed to the City of Redding Police Department and mailed to the City of Redding Police Department at 777 Cypress Ave, Redding, CA 96001.

Thank you very much,

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Suzan Jantz  
Police Services Manager  
Redding Police Department  
777 Cypress Avenue  
Redding, CA 96001  
(530) 225-4154  
Fax (530) 225-4553  
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On March 7, 2019:  
To Whom It May Concern:

Please find enclosed a check for \$5.00 to satisfy the fee associated with the attached public records request.

Thank you.  
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On March 5, 2019:  
Good morning,

This email is in response to your PRA request dated February 15, 2019, a copy of which is attached to this email for your reference.

We have compiled the records you requested. They are ready to mail to you via US mail on CD-ROM for the total cost of \$5 per the City of Redding Fee Schedule.

Please advise whether you would like us to fill your request by mailing the CD-ROM to you, and if so, please forward a check or money order in the amount of \$5 issued to the City of Redding Police Department at the address listed below. (Redding Police Department, 777 Cypress Ave, Redding, CA 96047).

Thank you, and feel free to contact me if you have any questions,

Suzan Jantz  
Police Services Manager  
Redding Police Department  
777 Cypress Avenue  
Redding, CA 96001  
(530) 225-4154  
Fax (530) 225-4553

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On Feb. 21, 2019:

Good morning. I am in receipt of a request made by you to the City of Redding City Manager on February 15, 2019, whereby you requested a copy of the RPD policy manual and other documents pertaining to departmental policy. I have forwarded your request to the Redding Police Department. Except as may be required to protect officer safety, our intention is to comply with your request.

We anticipate being able to provide copies of the requested documents no later than March 10, 2019. A copy charge of 25 cents per page is applicable. I will advise you of the copy charge prior to the date of disclosure.

Thank you for your patience.

Barry E. DeWalt  
City Attorney  
City of Redding  
777 Cypress Ave.  
Redding, CA 96001  
(530) 225-4050  
(530) 225-4362 (Fax)  
bdewalt@cityofredding.org<mailto:bdewalt@cityofredding.org>

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On Feb. 15, 2019:  
To Whom It May Concern:

Pursuant to the California Public Records Act, I hereby request the following records:

1. The policy manual of the police department
2. All other documents, if not included in the policy manual, that pertain to police department policies.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

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In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days, as the statute requires.

Sincerely,

Samuel Sinyangwe

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E-mail (Preferred): 68975-06017072@requests.muckrock.com

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Office Of The City Manager  
PRA Office  
P. O. Box 496071  
Redding, CA 96049-6071

February 15, 2019

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Sincerely,

Samuel Sinyangwe

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E-mail (Preferred): [68975-06017072@requests.muckrock.com](mailto:68975-06017072@requests.muckrock.com)

Upload documents directly: [https://www.muckrock.com/accounts/agency\\_login/office-of-the-city-manager-14973/policy-manual-office-of-the-city-manager-68975/?email=bdewalt%40ci.redding.ca.us&uuid-login=71555ad2-87e1-475f-90b0-5f2950b4c934#agency-reply](https://www.muckrock.com/accounts/agency_login/office-of-the-city-manager-14973/policy-manual-office-of-the-city-manager-68975/?email=bdewalt%40ci.redding.ca.us&uuid-login=71555ad2-87e1-475f-90b0-5f2950b4c934#agency-reply) Is this email coming to the wrong contact?

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